

# LOCKPORT PUBLIC LIBRARY

## REGULATIONS GOVERNING USE OF THE LIBRARY BY THE PUBLIC

The Board of Trustees of the Lockport Public Library, in support of the American Library Association's Library Bill of Rights, and under Section 262 of the New York State Education Law, establishes the following rules in order to facilitate the broadest and most equitable use of this facility:

1. Respect for the rights and needs of all library users shall be maintained at all times.
2. All patrons shall comply with the reasonable requests of the Library staff.
3. Conduct considered improper in the library includes but is not limited to:
  - a. Public disturbance (*including excessive odor and lewd behavior*)
  - b. Use of cell phones, radios, scanners, or other audible devices
  - c. Offensive or abusive language
  - d. Eating or smoking
  - e. Drinks without lids or alcoholic beverages
  - f. Sleeping
  - g. Gambling
  - h. Loitering
  - i. Using, possessing, or being under the influence of alcohol, narcotics, or hallucinogenic drugs
  - j. Possession of a firearm or other weapon
4. In order to maintain a safe and pleasant environment for children and parents in the Children's and Youth Department, adult patrons who are not engaged in library activities that require materials from the department will be asked to relocate to other areas of the Library.
5. No animals, except those specifically required for guidance purposes, are permitted within the Library building.
6. For reasons of safety and hygiene, no one may use the building unless wearing shirts and shoes or equivalent foot covering.
7. Library furnishings and materials are not to be rearranged or disarranged by patrons.
8. The elevator is to be used only for necessary transportation to obtain Library materials and services.
9. Solicitation of funds, distribution of literature, or promotional material, or sale of goods is forbidden by any person or agency other than the Library.
10. Computers and other library equipment shall be used in accordance with their intended purposes as defined by the Library.

**11. All library materials must be properly charged before they are removed from the building. A checkpoint security system protects the library collection against unauthorized removals. All patrons shall obey reasonable requests to determine what materials have activated the alarm when passing through the system.**

*At the discretion of library personnel, any person who violates the above rules or fails to use the Library's materials or equipment according to regulations established by the Board of Trustees and the Director **may be required to leave the library and may be subject to suspension or other restrictions from the use** Of the building, equipment, and materials of the Lockport Public Library pending the outcome of a conference with the Board of Trustees.*

**Lockport Public Library  
23 East Avenue  
Lockport, New York 14094**

**Adopted by the Board of Trustees April, 1997**

**Revised March 23, 2000, September 28, 2000, January 25, 2001, January 26, 2007, November 27, 2007**